

Date: 1st Dec 2022

Minutes of meeting of internal quality assurance cell committee.

A meeting of the IQAC was convened on December 1st 2022, at 2:30 PM in the Director's office. The meeting was chaired by the Director, and Ms. Sofia Pillai, IQAC Coordinator, welcomed all members. The following agenda points were discussed:


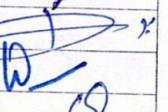

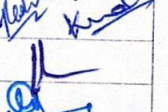
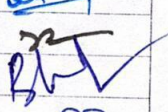
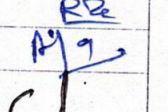
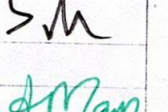
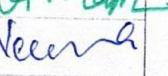


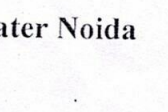


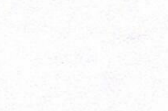
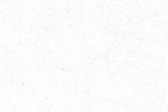

1. Intellectual Property Rights (IPR)


- **Overview:** The discussion focused on strengthening the institution's IPR policies and encouraging faculty and students to protect their intellectual property through patents, copyrights, and trademarks.
- **Points Discussed:**
 - The need to raise awareness about the importance of IPR among faculty and students, including workshops and training sessions on patent filing and IP protection.
 - Incentives for faculty and students to patent their research and innovations, including financial support and recognition.
- **Action Items:**
 - A workshop on IPR awareness and patent filing procedures will be organized.
 - A financial support plan for patent filings will be proposed and submitted for approval.


2. Research Funding Projects

- **Overview:** The meeting also focused on enhancing efforts to secure research funding from external agencies, both national and international, to support innovative research projects.
- **Points Discussed:**
 - The need to identify and apply for government and private funding opportunities, including grants from agencies such as UGC, DST, CSIR, and international bodies.
 - Encouraging interdisciplinary research collaborations within and outside the institution to increase the scope and impact of projects.
 - Providing training for faculty on how to write competitive research proposals and secure funding.
 - Regular follow-up on grant applications and a clear documentation process for funded projects, including the timely submission of progress reports and utilization certificates.
- **Action Items:**
 - A list of upcoming national and international research funding opportunities will be shared with all departments.
 - A proposal writing workshop will be scheduled for faculty.
 - A tracking system for ongoing funded projects and their progress will be implemented.

Attendees

S.N.	Name of the Member	Details of Member	Designation	Signature
1.	Dr. Vinod M. Kapse	Director	Chairman	
2.	Ms. Sofia Pillai	IQAC Co-ordinator	Coordinator	
3.	Dr. Praveen Soneja	Director General	Member	
4.	Dr. K. P. Singh	Professor & Registrar	Member	
5.	Dr. C. S. Yadav	Dean, MCA	Member	
6.	Dr. P.K. Shukla	HOD, EC	Member	
7.	Dr. Rashmi Mishra	HOD, BT	Member	
8.	Dr. Kumud Saxena	HOD, (CSE & IT)	Member	
9.	Dr. Priyanka Chandani	DS, CSBS & AI	Member	
10.	Mr. Mayank Deep Khare	HOD, IOT	Member	
11.	Mohd. Shahid	HOD, AIML	Member	
12.	Ms. Bhawna Wadhwa	HOD, CS	Member	
13.	Dr. Rajesh Kumar	COE	Member	
14.	Dr. Anjana Rani	Dean (Academics) First Year	Member	
15.	Mr. S. Nagpal	Representative from Society/ Industry/ Parent	Member	
16.	Mr. Kartikey	Representative from Alumni	Member	
17.	Dr. Avijit Mazumdar	Academician from Outside the Institute	Member	
18.	Dr. Neema Agrawal	Representative from Management	Member	


IQAC Coordinator
NIET, Greater Noida


Director
NIET, Greater Noida